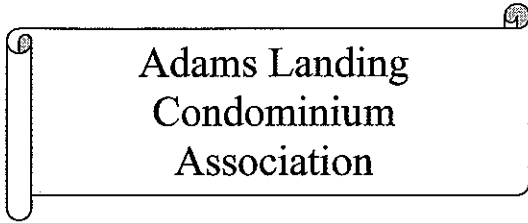


APPLICATION TO THE ARCHITECTURAL REVIEW BOARD



6550 TOWN POINT ROAD
SUITE 113
SUFFOLK, VA 23435
484-0706 ext, 414
Fax 484-3217

Please complete the items listed below and include this form with plans submitted for preliminary review.

DATE _____

NAME OF PROPERTY OWNER _____

ADDRESS OF PROPERTY _____

PHONE NUMBER OF OWNER _____

E-MAIL ADDRESS OF OWNER _____

INSTALLER & MAILING ADDRESS

ANTICIPATED START DATE
& FINISH DATE _____

BRIEF DESCRIPTION OF PROJECT

ITEMS TO BE SUBMITTED FOR REVIEW:

- 1.) SITE PLAN SHOWING AREAS OF IMPROVEMENT AND DIMENSION SPECIFICATIONS, AS WELL AS PLANS AND SPECIFICATIONS FOR IMPROVEMENT PROJECTS SUCH AS STORM DOOR, SCREENED PORCH.
- 2.) COLOR PALATES OF ALL REQUESTED CHANGES AND NARRATIVE OF FINAL COLOR SPECTRUM FOR ENTIRE HOUSE AREA.
- 3.) SPECIFIC TYPES OF MATERIALS TO BE USED, TO INCLUDE COLOR PALETES AND OTHER CONSTRUCTION MATERIALS TO BE USED SUCH AS FASTENERS AND HARDWARE.
- 4.) DESCRIPTION OF LANDSCAPE IN EXTERIOR LIGHTING, IF APPLICABLE.
- 5.) DESCRIPTION OF PLANTINGS OR LANDSCAPE ENHANCEMENTS TO ADJACENT BEDS.
- 6.) ALL OTHER MATERIALS RELEVANT TO THE REQUESTED IMPROVEMENT.

APPLICATION TO THE ARCHITECTURAL REVIEW BOARD

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Final approval will be based upon information supplied in or with the application. This approval is limited to design criteria established by the Architectural Review Board of the Association and should not be interpreted as approval of any variation from restrictions or conditions imposed on the property owner by contract, other provisions of the recorded covenants, or any regulations or requirements of the local building inspector's office.

I understand that I MUST wait for receipt of your written approval of this application before beginning the foregoing improvement and that approval of such improvement by the Architectural Review Board does not release us of our obligations to ensure that such improvement is in compliance with all local, state or federal ordinances.

ALL EXTERIOR IMPROVEMENTS MUST BE COMPLETED WITHIN 90 DAYS FROM THE DATE OF THE APPROVAL LETTER.

Signature

Date

Address: _____

Improvement: _____

ARCHITECTURAL REVIEW BOARD/BOARD OF DIRECTORS ACTION

_____ Approved as submitted

_____ Approved with the attached stipulations

_____ Denied

By:

Printed Name/Title Signature Date

Printed Name/Title Signature Date

Printed Name/Title Signature Date