

**SAWYER'S MILL OWNERS' ASSOCIATION**

Fax, mail or email to (with all required documentation):

c/o United Property Associates  
525 S. Independence Boulevard,  
Suite 200  
Virginia Beach, VA 23452-1103  
(757) 497-5752

**APPLICATION FOR ARCHITECTURAL REVIEW**

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: H: \_\_\_\_\_ W: \_\_\_\_\_

In accordance with the Declaration of Covenants and Restriction, I/We are requesting approval for the following described alteration/change/addition:

- |                                           |                                            |                                                |
|-------------------------------------------|--------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Guttering         | <input type="checkbox"/> Exterior Color Scheme |
| <input type="checkbox"/> Landscaping      | <input type="checkbox"/> Building Addition | <input type="checkbox"/> Relocate              |
| <input type="checkbox"/> Fence            | <input type="checkbox"/> Porch Rails       | <input type="checkbox"/> Grading/Drainage      |
| <input type="checkbox"/> Deck             | <input type="checkbox"/> Porch             | <input type="checkbox"/> Play Equipment        |
| <input type="checkbox"/> Shed             | <input type="checkbox"/> Repairs           | <input type="checkbox"/> Other: _____          |

**CHECK LIST FOR DOCUMENTS REQUIRED FOR REVIEW OF YOUR APPLICATION:**

- \_\_\_\_\_ Plans and Specifications including type of materials to be used.
- \_\_\_\_\_ Survey or Site Plan or Plot Plan showing location of addition or alteration on lot/in relation to existing structures.
- \_\_\_\_\_ Illustration of any new or replacement components such as windows, doors, lighting, gutters.
- \_\_\_\_\_ Description of plantings/trees to be removed or added.
- \_\_\_\_\_ Photograph/Drawings/Color Scheme to be used
- \_\_\_\_\_ Other attachments (please note) \_\_\_\_\_

I/we understand that I/we must wait for written approval before beginning the subject alteration and that approval by the Architectural Committee does not release our obligation to ensure that the alteration is in compliance with the applicable regulations for the city. Architectural Committee is not responsible for improperly installed fences or buildings.

Signature

Signature

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**ARCHITECTURAL REVIEW BOARD:**

The request as described is **approved.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

The request as described is **approved with the following conditions:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

The request as described is **denied.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

The request as described is **denied because of the following conditions:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date