

COURTHOUSE WOODS CONDOMINIUM ASSOCIATION

EXTERIOR ALTERATION APPLICATION

Please mail or deliver to: Courthouse Woods Condominium Association
525 S. Independence Blvd., Suite 200
Virginia Beach, VA 23452
(757) 497-5752 Fax (757) 497-9133

Warning: Exterior alterations commenced without prior approval of the ACC are in violation of the covenants and are at the applicant's own risk. Please review all the Conditions, Restrictions, Easements, Charges, and Liens.

FROM: (Please print in ink or type)

NAME: _____

ADDRESS: _____

PHONE: HOME: _____ **WORK:** _____

Project is expected to begin on _____ and be completed by _____

APPLICATION FOR: (check appropriate work)

New Construction _____ Repair _____ Alteration _____ Landscaping _____ Storm Door _____

Relocate Existing Structure _____ Building _____ Fence _____ Wall _____ Shed _____ Deck _____

Porch _____ Porch Rails _____ Guttering _____ Excavation _____ Grading _____ Yard Ornaments _____

Exterior Finish _____ Exterior Color Scheme _____ Other _____

DESCRIPTION OF ALTERATION: Supplemental sheets, sketches, plats and architectural drawings, fully describing the proposed alteration, must be attached before the ACC will review the application. In case of an exterior color change, a sample of the new color along with a description of the existing color must be submitted.

ACKNOWLEDGEMENT: Please obtain four signatures of adjacent and/or visually affected HOMEOWNERS (no tenants) wherever possible. Acknowledgement indicates awareness of intent, not necessarily approval, or disapproval.

Name: _____

Name: _____

Address: _____

Address: _____

Name: _____

Name: _____

Address: _____

Address: _____

Note: The ACC has forty five (45) days from the date an application has been received to approve or disapprove each application.

OWNER'S SIGNATURE _____ DATE _____

APPLICATION FOR ARCHITECTURAL REVIEW – Page 2

ARCHITECTURAL REVIEW BOARD:

The request as described is **approved.**

Signature

Date

The request as described is **approved with the following conditions:**

Signature

Date

The request as described is **denied.**

Signature

Date

The request as described is **denied because of the following conditions:**

Signature

Date