

Exterior Alteration Application
Revised 02/06

Dewberry Farm Community Association (DFCA)
c/o United Property Associates
525 South Independence Blvd.
Suite 200
Virginia Beach, VA 23452

Name:	Date:
Home Phone:	Work Phone:
Address:	

In accordance with the (DFCA) Declaration of Protective Covenants and Restrictions etc., Architectural Standards Guidelines, and Rules and Regulations, I/we are requesting approval for the following described alteration/change/addition, and have enclosed supporting documentation:

Description of alteration/change/addition:

Supporting documentation examples if applicable:				
Lot Survey with sketch of alteration/change/addition location				
Architectural Plans/Specifications	City of VB Permit Copy	Architectural Standards Guideline Number	Rules and Regulations Number	Other
Material Type	Drawings	Color	Height	Photos

Please obtain *two signatures* of adjacent or visually affected neighbors. Acknowledgement indicates awareness of intent, not necessarily approval or disapproval.

Name:	Address:
Name:	Address:

Acknowledgement: If a homeowner begins alteration/change/addition without first obtaining written approval of plans, they do so at their own risk. If a homeowner fails to submit an application or if the application is denied or modified by the ASC, the homeowner will be responsible for the cost of removing or altering the exterior change plus the cost of litigation.

I/we understand that written approval must be received prior to beginning the subject alteration, and that approval by the Architectural Standards Committee does not release our obligation to ensure that the alteration is in compliance with the applicable regulations for the City of Virginia Beach.

Print Name Owner:	Signature
Print Name Co-Owner:	Signature: