

KEMPSVILLE CROSSING COMMUNITY ASSOCIATION

525 S. Independence Blvd.
Suite 200
Virginia Beach, VA 23452-1103
(757) 497-5752 Fax - 497-9133

APPLICATION FOR ARCHITECTURAL REVIEW

Date: _____

Owner: _____

Address: _____

Telephone: H: _____ W: _____ E-mail: _____

In accordance with the Declaration of Covenants and Restriction, I/We are requesting approval for the following described alteration/change/addition, and have enclosed the documents designated below:

Description of alteration/change/addition:

- _____ Plans and Specifications including type of materials to be used.
- _____ Survey, Site Plan or Plot Plan showing location of addition or alteration on lot/in relation to existing structures
- _____ Illustration of any new or replacement components such as windows, doors, lighting, gutters etc.
- _____ Description of plantings/trees to be removed or added.
- _____ Copy of city Building and Zoning Permits.
- _____ Photograph/Drawings
- _____ Other (please describe)

I/We understand and agree that I/We will be responsible for correcting any damage to adjacent properties and/or common areas resulting from the alteration/change/addition requested herein. If the alteration/change/addition requested herein requires access to adjacent properties and/or common areas then I/We must obtain written permission from the adjacent property owner. Any such which written permission will also include a statement of the applicant's responsibility to correct any damage done to the property as a result of installing the alteration/change/addition".

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“The recorded subdivision plat for Kempsville Crossing denotes a 5” Private Drainage easement along the sides and rear of all property lines. The easement allows adjacent property owners and the Association the right to maintain drainage along the property lines. Property owners should refrain from doing anything within 5’ of their property lines that would inhibit drainage of their property or adjacent properties. In the event that a property owner alters the grading or drainage pattern of their property and such alteration causes a drainage problem on an adjacent property, then the property owner responsible for causing the drainage problem must correct it.”

I/we understand that I/we must wait for written approval before beginning the subject alteration and that approval by the Architectural Committee does not release our obligation to ensure that the alteration is in compliance with the applicable regulations for the city.

Signature Signature

Architectural Review Board:

The request as described above is approved.

Signature Date

The request as described above is approved with the following conditions:

Signature Date

The request as described above is denied.

Signature Date

Comments:

