

**APPLICATION FOR EXTERIOR ALTERATION  
NANSEMOND RIVER ESTATES COMMUNITY ASSOCIATION**

Date Submitted: \_\_\_\_\_

Owner: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

In accordance with the Architectural Guidelines of the Nansemond River Estates Community Association, we are requesting approval of the following described alteration(s):

\_\_\_\_\_  
\_\_\_\_\_

Please submit the following attachments as indicated:

- \_\_\_\_\_ Plans and Specifications including type of materials to be used **(required)**
- \_\_\_\_\_ Construction Schedule/Contractor's Name **(required if using contractor)**
- \_\_\_\_\_ Physical Survey showing location of addition or alteration in relation to existing structures (Site Plan) **(required)**
- \_\_\_\_\_ Description of any change in exterior lighting
- \_\_\_\_\_ Other

**I understand that I must wait for receipt of your written approval of this application before beginning the foregoing alteration and that approval of such alteration does not release us of our obligation to ensure that such alteration is in compliance with all local, state or federal ordinances.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Return completed applications to: Nansemond River Estates Community Association ARB  
5849 Harbour View Blvd., Suite 200  
Suffolk, VA 23435

ACTION TAKEN

- \_\_\_\_\_ Approved as submitted
- \_\_\_\_\_ Approved with attached stipulations
- \_\_\_\_\_ Disapproved

By:

\_\_\_\_\_  
Printed Name/Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date