

**APPLICATION FOR EXTERIOR ALTERATION  
WOODLAKE HOMEOWNERS ASSOCIATION**

Date Submitted: \_\_\_\_\_

Owner: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

In accordance with the governing documents of the Woodlake Homeowners' Association, we are requesting approval of the following described alteration:

\_\_\_\_\_  
\_\_\_\_\_

Please submit the following attachments as appropriate (check each submitted):

- Plans and Specifications including type of materials to be used **(required)**
- Construction Schedule **(required)**
- Physical Survey showing location of addition or alteration in relation to existing structures (Site Plan) **(required)**
- \_\_\_\_\_ Illustration of any new or replacement components (doors, windows, etc.)
- \_\_\_\_\_ Description of any change in exterior lighting
- \_\_\_\_\_ Description of plantings to be removed or added
- \_\_\_\_\_ Other

**I understand that I must wait for receipt of your written approval of this application before beginning the foregoing alteration and that approval of such alteration does not release us of our obligation to ensure that such alteration is in compliance with all local, state or federal ordinances.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Return completed applications to: Woodlake Homeowners Association ARB  
5849 Harbour View Blvd., Suite 200  
Suffolk, VA 23435

**ARCHITECTURAL REVIEW BOARD ACTION**

- \_\_\_\_\_ Approved as submitted
- \_\_\_\_\_ Approved with attached stipulations
- \_\_\_\_\_ Disapproved

By:

\_\_\_\_\_  
Printed Name/Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date